

**IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE**

**April 11, 2025, 12:45 PM**

**South Region Livewell Center  
401 Mile of Cars Way  
2<sup>nd</sup> Floor, Training Room 2086  
National City, CA 91950**

<https://us02web.zoom.us/j/8597078275?pwd=bFkxa2tGMGJvL0xLNU5xS3RrYlZrdz09>

Meeting ID: 859 707 8275

Passcode: 172598

<b>1. CALL TO ORDER: The meeting was called to order at 12:47 PM.</b>			
<b>2. Attendance</b>			
Members		Absent Members	Guests
Nadine Branch Yolanda Ivy Angela Vittucci Blanca Paulin	Nicanora Montenegro Charles Kirtley		Cindy Greatrex Melissa Barling Crystal Farley Myla Barker
Members via Zoom	AIS/IHSS Staff	IHSS Public Authority	Guest – via Zoom
	Abigail Salud Gilberto Contreras- Morales Cristian Rodriguez Aleyamma Thomas	Thomas H. Johnson Elisia Garcia Lorena Gazca Ana Molina	Don Howard Caron Daniels
Item	Outcome/Discussion		Action Items
<b>3. ESTABLISHMENT OF QUORUM: Done.</b>			
<b>4. PLEDGE OF ALLEGIANCE: Done.</b>			
<b>5. INTRODUCTIONS: Everyone in attendance introduced themselves.</b>			
<b>6. MEETING CODE OF CONDUCT REVIEW: Yolanda reviewed the code of conduct.</b>			
<b>7. APPROVAL OF AGENDA: Nicanora motioned, Yolanda/Charles seconded. Motion passed.</b>			
<b>8. APPROVAL OF MINUTES: Nicanora motioned, Yolanda seconded. Motion passed.</b>			
<b>9. CHAIR REPORT:</b> Nadine reported that on 3/24/2025, she had the opportunity to participate in the monthly Live Well Leadership Team meeting; she said she sits on the health and well-being committee. Nadine reported that Manny Martinez from the Public Authority was also in attendance. Nadine also said she attended the County’s Advisory Board Chair meeting on 3/25/2025. During the meeting, the HSA Priorities for 2025 were reviewed. The meeting was attended by County leadership, including the Public Authority Executive Director. Committee leaders had the opportunity to relay information to County staff, and received acknowledgment for their contribution to the success of the committees. Nadine reported that on 3/26/2025, she attended the California Commission on Disability Access (CCDA) meeting in San Francisco. She said they serve the disabled community by directly working with lawmakers and businesses to avoid compliance violations. Nadine said they had a presentation on the Bagley-Keene Act, a listening session with a panel and discussion. She said Ligia, an executive member of CICA, was in attendance.			

10. REPORTS	
A. AIS Council	Nadine reported that the AIS Council has a new appointee for the committee; Sabrina Bishop will be joining as their representative next month. Sabrina is the current Chair of the United Domestic Workers (UDW) Union-San Diego Chapter. Nadine reminded the committee that the AIS Council will meet on Monday, 4/14/2025.
B. Membership	Gilberto reported that there are still two recipient vacancies. He said he needed to investigate whether he should request the letter for Sabrina. He thanked Angela for continuing to serve month-to-month.
C. IHSS	Abigail reported that the IHSS Training Academy has concluded for social workers. She also reported that Allison Boyer is the new Assistant Director of AIS. She introduced IHSS Social Worker Supervisors, Cristian Rodriguez and Aleyamma Thomas.
D. CICA	Nadine reported that on 4/8/2025, the first Lunch and Learn session was held. She mentioned that although it was planned with participation from seven counties, only three counties attended. Nadine said that quite a few members of the San Diego Advisory Committee, along with the San Diego Public Authority Executive Director, participated. She stated that at the end of the session, it was decided that these Lunch and Learn sessions would be held quarterly.
E. Public Authority	Thomas reported that a bill (AB 283 (Haney) – IHSS Employer-Employee Relations Act) has been proposed for the State to take over collective bargaining for IHSS caregiver wages and benefits. Currently, the Public Authorities is mandated to perform these duties. He mentioned that the President of CICA testified at the hearing in Sacramento. Thomas noted that Ana will send out a link with more information on the bill. He stated that this proposal impacts who is responsible for contract negotiations with the union. Thomas reported that the PA is working on their annual budget along with County staff. He mentioned that a presentation to the IHSS/PA Advisory Committee will be done on 5/9/2025, and another on 6/9/2025 for the AIS Council. Thomas noted that there are plans to hold various events and activities to gather community feedback and ask questions about the budget, including open houses, virtual meetings, and in-person public hearings. He reported that interviews for Ana's replacement, as his executive assistant and committee liaison, are continuing. Thomas mentioned that internal Public Authority candidates have been interviewed, and now the recruitment is moving to external candidates. . Thomas requested that the committee approve a presentation by PA Management in July 2025. Thomas suggested hearing from Provider Enrollment and Training, Provider Services, Admin, and the Registry departments. Thomas proposed that each Manager have 5 minutes to make introductions and explain what each department does. Nadine confirmed that July 2025 is open for that presentation. He

reported that the use of iPads amongst the committee is being reviewed. Thomas mentioned that if committee members want to turn in their iPads due to non-use, they can, to save more money for the committee's budget. Thomas reviewed the financial report.

**11. Old Business (discussion and possible action):**

**A. Committee Events:**

1. **Leading the Charge** – Nadine reported that the event on 4/2/2025 was well attended. Manny Martinez from the Public Authority joined her at the event. She said during the event, they received questions regarding fraud reporting and issues in communications between the San Diego Regional Center and IHSS. Nadine informed the committee that IHSS regularly meets with the Regional Center, and their last meeting was in March.
2. **Gigi's Playhouse – Donut Run (4/27/2025)**– Nadine said there is a \$100 sign-up fee to participate in the event. She is not available to attend, and so far, she has had no other volunteers willing to participate.
3. **Cooper Family Foundation Juneteenth Event (6/21/2025)**– Nadine informed the committee that it is a very large all-day event, it goes from 11 AM – 6:30 PM. She said the event will be held at Memorial Park in Logan Heights, 2975 Ocean View Blvd, San Diego, CA 92113.

**12. New Business (discussion and possible action):**

- A. Vote for Russell Evans** – Angela reported that she participated in the interview process; she said she was impressed by Russell's thoughtful responses to each question. Yolanda said she was also impressed by his answers. **Angela motioned for a vote to approve Russell's membership as a recipient member of the Advisory Committee. Nicanora seconded; motion passed.**
- B. iPad Usage** – Ana provided a report with information on committee's iPad service usage. Nadine said she will connect offline with members who use iPads with cellular service.

**13. Presentation – Disaster Preparedness, by Myla Barker, Emergency Services**

**Coordinator, Office of Emergency Services (OES).** Myla provided an overview of the OES' role in disaster preparedness and response. She emphasized the importance of community-level preparedness, explaining that individuals and local networks are often the first responders in emergencies. Steps for disaster preparedness included making a plan, building a kit, and staying informed. Myla also stressed the importance of understanding one's jurisdiction and building support networks within the community for effective emergency response. She communicated the need for a comprehensive plan, including documenting critical medical information in a "Vial of Life" and storing important documents in a waterproof container. She addressed planning for pets, rural communities, people with disabilities, and families with infants. She noted the importance of practicing evacuation procedures and being prepared for different circumstances. Myla spoke about the importance of being aware of local hazards, such as flooding and earthquakes, especially for newcomers to California. Myla reviewed specific concerns, such as medical equipment during power outages, and she suggested having contact information for SDGE on hand. The presentation included tips for safeguarding homes against fires, planning escape routes, and preparing for earthquakes and floods. She highlighted the importance of cool zones during extreme heat. She also spoke about the importance of having an emergency kit readily available in the event of an evacuation. Myla concluded her presentation by assisting participants in signing up for emergency alerts.

**14. PUBLIC COMMENT:** Melissa Barling asked Thomas about his opinion on collective bargaining. Thomas said the San Diego Public Authority is alignment with the California Association of Public Authorities (CAPA), which is a neutral (“watch”) position on the bill at this time.

**14. MEMBER COMMENT:** Blanca thanked Myla for her presentation. She said the presentation motivated her to get a backpack together. She said she appreciates the work of Emergency Services. Blanca said she attended a conference, Life Plan for Your Loved Ones with Disabilities. She said it was a great presentation.

**15. NEXT MEETING AGENDA: 5/9/2025**

**16. ADJOURNMENT: The meeting adjourned at 2:56 PM**

**Minutes prepared by Nadine Branch, Thomas H. Johnson, Elisia Garcia, and Ana Molina**